

# **CHORAL DIRECTOR**

## **JAMIESON MEMORIAL UNITED METHODIST CHURCH**

### **Introduction to Music at Jamieson United Methodist Church**

Music is an essential and joyous component in our church life at Jamieson and the quality of the music program is a source of pleasure and inspiration for many within the congregation and the greater community. JMUMC seeks a Choral Director who will lead, develop and implement a vocal music program that ministers with caring, imagination and grace to the needs of a diverse congregation.

Currently, Jamieson UMC has Sunday services at 9:00 AM and at 11:00 AM. The 9:00 AM service is less formal. The 11:00 AM service is typically more traditional. The adult choir participates in the 11:00 AM service virtually year-round. Led by the Choral Director, this is an all-volunteer SATB group of about 14 adults that rehearses weekly. Rehearsals are approximately 1 ½ hours on Wednesday evenings.

### **Professional Qualifications**

The Choir Director should:

- Possess a strong faith in Jesus Christ and the ability to communicate that faith in a manner which makes evident the link between music and spirituality.
- Have a strong musical education or commensurate professional experience with proficiency in choral conducting, vocal coaching and some knowledge of keyboard.

### **Music Program Responsibilities**

1. Plan, lead and conduct rehearsals of the adult choir in preparation for a weekly offering of anthem(s) and service music and direct the presentation of same in the 11:00 AM service.
2. Plan, schedule and prepare soloists, ensembles or other choral offerings for the 9:00 AM service. This will require coordination with the pastor and worship planning team.
3. Actively participate in the Worship Planning Team which will meet regularly to plan, coordinate and design worship services reflective of pastoral and team vision to include the selection of hymns, special emphases and additional liturgical components.
4. Regularly communicate the musical offerings of JMUMC within the church and local community.

5. Encourage and invite wider participation in the regular and special musical opportunities from within the congregation and, as appropriate, from the larger community.
6. Reach out to, and interact with other community musicians.

### **Administrative Responsibilities**

1. Submit weekly musical selections in a timely manner to the Administrative Assistant for inclusion in the weekly bulletin.
2. Select and order new music and maintain the choral library.
3. Attend regular staff and Worship Team meetings as necessary in order to effectively plan and present the musical programs of the church.
4. Prepare and manage the annual budget for the music program.
5. Make efforts to attend educational seminars offered by the United Methodist Church and commercial publishers when they are available and deemed worthwhile.

### **Time Commitment**

The hours required for satisfactory completion of this job will vary with the organizational skills of the candidate and the seasonal demands related to special performances. It is expected that adequate management of the related tasks will require approximately 8 hours per week.

### **Supervision**

The Choir Director works under the leadership and at the direction of the pastor but is amenable to the Staff Parish Relations Committee for matters of employment, salary, and policy.